

FINANCIAL & GENERAL REGULATIONS

(1) AUTHORISED SIGNATORIES

Position	Name	Signature
Board Member (<i>Chair</i>)	Graham Ross	Includes cheque and bank authorisation signatory
Board Member (<i>Secretary</i>)	Isobel Muirhead	Includes cheque and bank authorisation signatory
Board Member	Josephine Smith	Includes cheque and bank authorisation signatory
Director	Anne Dickie	Includes cheque and bank authorisation signatory
Housing Manager	Ian Byers	Includes cheque and bank authorisation signatory
Finance Agents: Thomson Cooper Staff <i>(For BACS and Pension access/payments only)</i>	Elaine Cromwell Katrina Jamie Gail Wilkinson	

All payments require **two** authorisations out of the above list, one of whom **MUST** be a Board Member if the payment is to a member of staff (*except in case of normal monthly wages payments*).

APPENDIX A

(2) AUTHORISED ACCESS TO ASSOCIATION ACCOUNTS

Bankline (RBS)

Anne Dickie:	Director
Ian Byers:	Housing Manager
Karen Milne:	Corporate Manager
Katrina Jamie:	Finance Agent
Elaine Cromwell:	Finance Agent
Lesley Anderson:	Corporate Assistant
Ben Chatambarara	Housing Officer
Norah McGaw	Housing Officer

Global Payments (Rent Payments)

Karen Milne, Ian Byers	Administrator
Anne Dickie, Lesley Anderson	Power Users
Debbie Donaldson, Ben Chatambarara	Power Users
Ann McDonald, Craig Watson, Norah McGaw	Power Users

(Power Users have the facility to process rent payments and refunds)

Katrina Jamie:	Finance Agent	Read Only
Elaine Cromwell:	Finance Agent	Read Only

TPT (SHAPS)

Anne Dickie:	Director	Noted as Primary User
Gail Wilkinson:	Finance Agent	

CAF Bank

Anne Dickie:	Director	Noted as Main User
Katrina Jamie:	Finance Agent	

Flagstone Platform

Anne Dickie	Director
Ian Byers	Housing Manager